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Adu'ana

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REVENUE AND TAXATION

GOVERNMENT OF GUAM

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OFFICIAL RESPONSE TO GPAS RFP QUESTIONS

November 25, 2008

GUAM PROPERTY ASSESSMENT SYSTEM (GPAS) RFP NO. RFP/DRT 067-08

IDENTIFIED AS:

Q: (VENDOR QUESTION)

A: (*GPAS/CAMA COMMITTEE RESPONSE*)

The following questions were received on November 13, 2008.

During the call it was stated several times that all information in the phone conference and during the site visits would become part of the RFP. This left the impression that verbal communications were to become part of the RFP.

Q: Is this an accurate understanding?

A: ***YES. SITE VISIT MUST BE DOCUMENTED.***

Section 4, item 1.2.1 - Project Description - specifies a COTS system. In the phone conference, GovGuam stated qualified that requirement by stating they want a COTS system customized to GovGuam needs. One vendor asked if a completely custom solution was acceptable. Our understanding of the response from GovGuam moderators is that permission was granted to submit a proposal for a completely custom solution.

Q: Is our understanding accurate?

A: ***NO. AS STATED IN RFP, THE CORE MODULES OF PROPOSED SOLUTION MUST BE COTS; HOWEVER, CUSTOMIZED EXTENSIONS TO THE COTS SYSTEM WILL BE ACCEPTABLE.***

Several items were mentioned as possibly changing and that we were to receive written confirmation on these items. However, no written confirmation has been received to date. These items include the following:

Q Part 1: Section 2.3 - The numbering in the table will be corrected.

Q Part 2: Section 2.3, item 1 in table may change. The moderators validated that the maximum points for that section will be 25 points. Clarification is needed, however, regarding what exactly is required to attain the maximum number of points. For example, what exactly is the intent of the statement "each prior successful implementation of core modules"?

A Part 1: SECTION 2.3 WAS AMENDED TO RENUMBER EVALUATION TABLE

A Part 2: A SUCCESSFUL IMPLEMENTATION IS DEFINED AS:

- a. ***INSTALLATION AND CONFIGURATION OF CORE MODULES;***
- b. ***CLIENTS ARE ACTIVELY USING THE PROPOSED SYSTEM TO ADMINISTER REAL PROPERTY TAX ADMINISTRATION AND ASSESSMENT AND LAND RECORDING REQUIREMENTS SUCCESSFULLY FOR A MINIMUM OF 6 MONTHS.***

Section 2.4 – The statement was made that the Final Award Date may change.

Q: What is the final award date?

A: JANUARY 30, 2009, HOWEVER, THE GOVERNMENT OF GUAM RESERVES THE RIGHT TO MAKE CHANGES.

Section 4, item 1.2.4 – It was stated that the Go Live Date is subject to change based on the realization that the original Go Live date had been retained and that three months from the selection to the Go Live is not possible. We were told that we would receive a better Go Live Date on or before the site visits.

Q: What is the official Go Live Date?

A: THE GO LIVE DATE WILL DEPEND ON THE IMPLEMENTATION REQUIREMENTS OF SELECTED VENDOR, PREFERABLY WITHIN 8 MONTHS OF THE AWARD DATE.

Also, in reference to the item above, the statement was also made that vendors can suggest a Go Live Date in their proposals, but that such suggestion would be subject to modification by GovGuam.

Q: Is this alternative approach to the Go Live Date still acceptable?

A: YES, HOWEVER, SHOULD THE VENDOR PROPOSE A GO LIVE DATE WHICH EXCEEDS A PERIOD OF 8 MONTHS AFTER AWARD DATE, APPROVAL MUST BE GRANTED BY THE ISSUING AUTHORITY, DEPARTMENT OF REVENUE AND TAXATION (DRT).

A major departure from the RFP relates to the announcement that the resulting system MUST be web-enabled and on the Internet, and specifically that it be Firefox and IE7 compatible.

Q: Is this an accurate understanding of the intent of GovGuam regarding the resulting system?

A: PREFERABLY IS WEB ENABLED AND COMPATIBLE WITH ALL MAINSTREAM BROWSERS.

It was stated that completing and submitting Part III, the questionnaire is optional.

Q: Is this an accurate understanding?

A: PART III – QUESTIONNAIRE HAS BEEN DELETED FROM GPAS RFP NO. RFP/DRT 067-08ⁱⁱ

We were told that a form from RevTax based on Public Law 1844 that is missing in the compiled RFP was handed out to vendors that attended the phone conference in person. It was stated that this form would be sent directly to the vendors attending by phone. To date it has not been received.

Q: What is this form and where do we find it?

A: PUBLIC LAW 18-44, SPECIFICALLY SECTION 44, STATES THAT AS A CONDITION OF BIDDING, ANY PARTNERSHIP, SOLE PROPRIETORSHIP OR CORPORATION DOING BUSINESS WITH THE GOVERNMENT OF GUAM SHALL SUBMIT AN AFFIDAVIT. REQUIREMENTS CONTAINED IN THE AFFIDAVIT CAN BE FOUND AT: <http://bit.guam.gov/Portals/148/GPSS%20RFP%20006-2008.PDF>

Excerpt from P.L. 18-44, Section 6961.3. Disclosure of major shareholders. As a condition of bidding, any partnership, sole proprietorship or corporation doing business with the Government of Guam shall submit an affidavit executed under oath that lists the name and address of any person who has held more than ten percent (10%) of outstanding interest or shares in said partnership, sole proprietorship or corporation at any time during the twelve (12) month period immediately preceding submission of a bid. The affidavit shall contain the number of shares or the percentage of all assets of such partnership, sole proprietorship or corporation which have been held by each such person during the twelve (12) month period. In addition, the affidavit shall contain the name and address of any person who has received or is entitled to receive a commission, gratuity or other compensation for the procuring or assisting in obtaining business related to the bid for the bidder and shall also contain the amounts of any such commission, gratuity or other compensation. The affidavit shall be open and available to the public for inspection and copying''.

ⁱ AMENDMENT Number 002

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